



May 2018

Dear CCSD93 Parents,

Community Consolidated School District 93 is moving to a more efficient residency verification process that will be simpler and more convenient for most parents.

Verifying residency helps to protect district taxpayers by ensuring that resources are spent only on students who live within CCSD93's boundaries. Illinois law requires parents to demonstrate residency prior to enrollment in school and allows for periodic verification of compliance.

Previously, prior to registration completion, all parents with students who were new to the district, changing schools within CCSD93, or entering kindergarten or 6th grade were required to bring several documents to school to demonstrate proof of residency.

Beginning with the 2018-19 school year, CCSD93 will contract with a third-party vendor to automatically verify all student addresses. The vendor will use a parent's name and address to crosscheck the information against other electronic databases such as utility companies. This is the same service used by Glenbard North High School for the past several years. CCSD93 will provide the vendor with only parent names and mailing addresses, which will be used exclusively for the purpose of verification. No additional personal information will be shared.

We anticipate the overwhelming majority of our families will be electronically verified.

- **If your residency is electronically verified**, in June you will receive an emailed letter of confirmation or a mailed letter if we do not have your email address on file. There will be no need to submit any additional paperwork to certify that you live within the district's boundaries.
- **If your residency is unable to be electronically verified**, in June you will receive an emailed and mailed letter with details on additional information you will need to provide in order finalize your child's registration for the upcoming school year.

Once again this process will be simpler and more convenient for the vast majority of our parents and will help us to more efficiently verify residency within CCSD93.

Please contact CCSD93 at 630-893-9393 with any questions or concerns.

Sincerely,

Bill Shields, Ed.D.
Superintendent of Schools
CCSD93

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